



**On Behalf of the Catholic Daughters of
New York State it is my honor to
WELCOME YOU TO THE EMPIRE STATE!**

We owe our beginnings to Utica New York and are proud to host this 53rd Biennial National Convention of the Catholic Daughters of the America's.

New York is a very versatile state and we will be meeting in Buffalo, next door to Niagara Falls and Lackawanna the home of Monsignor Baker. If you have a desire to see Niagara Falls from the Canadian Side you will need a passport, so please remember to bring one with you. It is a beautiful sight and truly worth your time.

We will be staying at the Adam's Mark, located near Lake Erie, one of the five Great Lakes of the Country. The scenery is awesome and the people most gracious.

National Convention is always a time to seriously consider what needs to happen for the future of Catholic Daughters. We join together as one body and consider our by laws and resolutions and make the decisions necessary for us to continue and grow through unity and charity. Some will renew old friendships as well as make new ones. We as Sisters in Christ are truly one and make a great difference and it is our participation in this biennial event that makes us able to demonstrate our commitment to our mission statement and our Church.

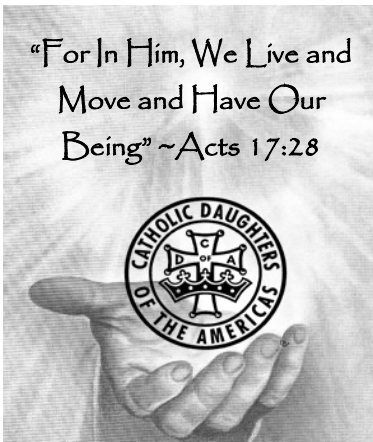
We in New York have been busy planning to make your stay with us pleasant and a positive one. There are 25 committees hard at work. After all, your time here is important to us and we want to make you feel at home.

This year's convention will have something new: "Catholic Daughter Choir". What an honor to be asked to direct and help with the music selections. Trust me when I say it is not an easy task. Our installation mass will be at the St Louis Church. The church will take your breath away as it is a beautiful combination of the old and the new. Yes, this will mean busses but well worth the hassle that we all know this entails. It is not easy to move so many people to one destination quickly. So please be patient as the goal will be very worth while. See attached Choir form (#1).

Remember our chaplains have given up their time to be with us, so when you see them take a moment to thank them for who they are and what they do for us as Catholic Daughters. It isn't easy for them to be away from their parishes as we all know. The masses will be as special as we will have so many of them there to lead us as we give glory and praise to God.

In the name of over 7500 Catholic Daughters of New York State we look forward to seeing you in New York and if there is anything at all we can do to make your stay more comfortable or any questions you have, please do not hesitate to contact us.

**In Unity and Charity,
Penny L. Martin
New York State Regent**



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 New York, NY 10023
 Phone: 212-877-3041 Fax: 212-724-5923
 e-mail: cdofanat1@aol.com
 website: www.catholicdaughters.org

*NATIONAL CONVENTION RESOURCE PACKET
 MARCH 2010*

Worthy Regents and dear Catholic Daughters,

It is time again to prepare for the National Convention. This informational packet for the 53rd Biennial National Convention contains all necessary materials needed to update you on the procedure which you will adhere to for this convention. National Director and National Convention Chairman Helene Shepard and the New York State officers and membership are working hard to make this a memorable event for you. The National Board and the Catholic Daughters of the Americas of New York are looking forward to welcoming you to Buffalo. Please refer to the November mailing and Winter 2009-2010 SHARE Magazine.

The 53rd Biennial National Convention of the Catholic Daughters of the Americas will be held in Buffalo, New York, July 14-18, 2010. **See attachment "A"** for the tentative agenda. Convention Headquarters will be at the Adam's Mark Hotel, 120 Church St., Buffalo, NY 14202, the phone number is (716) 845-5100. You may call toll free for reservations at 1-800-444-2326. You can also use the following link to make reservations online at:
https://reservations.ihotelier.com/crs/g_reservation.cfm?groupID=412880&hotelID=15259

Please take this packet and discuss it at your court meeting. Be sure that every delegate and alternate has all the information for the convention. **Keep the information in this packet, as the information will not be mailed again.**

Convention Theme: *"For in Him we live and move and have our being"*

CREDENTIALS

Credentials for delegates and alternates will be sent to Regents in April, along with instructions for completing and returning credentials and registration fees to the National Office. **DO NOT SEND REGISTRATION FEES FOR DELEGATES OR NON-DELEGATES UNTIL YOU RECEIVE THE CREDENTIAL CARDS AND REGISTRATION FORMS.**

CONVENTION REGISTRATION FEES

All convention registration fees are **NON REFUNDABLE**. Any CDA member wishing to attend any of the convention business sessions must be registered. The fees are as follows:

	Advance Registration (PRIOR TO 6/1/10)	Late Registration (POSTMARKED AFTER 6/1/10)
Delegates	\$90.00	\$125.00
Non-Delegates	\$80.00	\$110.00
Chaplains, Spouse, Guests	No Charge	No Charge

Daily Registration - **All one-day registrants are non-voting \$40.00** – paid at Registration Area not in advance

Any Court sending registrations postmarked later than June 1, 2010 will be subject to late registration fees as shown above. This late registration also applies to those registering at the Convention.

A registration form for All Convention Attendees will be sent out in April along with the Credential Cards. This form is to be used for registering **DELEGATES, ALTERNATES, MEMBERS, CLERGY AND GUESTS** as well as anyone else attending the Convention. Any alternate attending the Convention and not serving as a voting delegate must pay the non-delegate's registration fee. If an alternate attends as a replacement for an elected delegate, the delegate's advance registration fee would be applied to the alternate. Further information will be sent to you with the Registration forms.

IF A COURT OWES PAYMENT TO THE NATIONAL OFFICE FOR OUTSTANDING INVOICES, MEMBERS FROM SUCH A COURT WILL NOT BE PERMITTED TO VOTE OR ATTEND CONVENTION SESSIONS.

Please comply with instructions on the registration form and return before the **JUNE 1ST** deadline for advance registration.

HOTEL RESERVATIONS

These rates CANNOT be guaranteed after May 30, 2010 or once the room block is full whichever comes first. PLEASE MAKE YOUR RESERVATIONS EARLY. Please have ONLY ONE person make reservations for you and your group. Any duplicate reservations or non cancellations will be the responsibility of the person making the reservation. Due to strict attrition rules, National will not be responsible for rooms booked but not used. Please call the Adam's Mark Reservations at 1-800-444-2326.

Room rates at the Adam's Mark are as follows:

Single/Double/Triple/Quad Occupancy \$135.00 **per room** + 13.75% tax per night

CHAPLAIN RESERVATIONS

Complete enclosed Chaplain Reservation Form (#2) for your clergy who will be attending. We need this form sent in early so that Mass schedules can be arranged.

TRANSPORTATION FROM AND TO THE AIRPORT

The hotel will provide shuttle service during the peak arrival times. You may have to wait for a full shuttle before it leaves the airport. There are taxi cabs available as well as described in the November Convention Mailing.

HINTS TO AVOID HOTEL RESERVATION DELAYS

- Hotel check-in time is 3:00 PM. The Hotel cannot guarantee access to rooms prior to the stated time. If you arrive early, arrangements are provided for checking bags until your room is available.
- Plan to arrive on Sunday, July 11, 2010 or Monday, July 12, 2010, or Tuesday, July 13, 2010 in order to take advantage of all that Buffalo has to offer in the way of tours.

- If you are coming by chartered bus, please let the Hotel know the date and time of your arrival as well as the number of people. This information may be given to Verity Folan at 716-517-9976
- If you are arriving by car, there is an overnight rate of \$6.25 per car/per night with in and out privileges.

NATIONAL CONVENTION CHARITY PROJECT

We have teamed up with Our Lady of Victory Homes of Charity – founded by Msgr. Nelson Baker from Lackawanna, New York and Sister Debbie Blow of Sister Debbie’s Mission of Hope located in Plattsburg, New York. It will only take a little space in your suitcase to go a long way in making a difference in these children’s lives. See attached flier for items you can pack in your suitcase to help. **See attachment “B”**

MEAL RESERVATIONS

The following Convention functions will require reservations:

Candidates Night/Box Meal (Wednesday, July 14, 2010 – 7:00 PM)	<u>\$20.00</u> per person
*Clergy Brunch (Thursday, July 15, 2010 - 12:00 AM)	<u>\$25.00</u> per person
**State Regents’ Luncheon (Friday, July 16, 2010 - 11:30 AM)	<u>\$25.00</u> per person
New York State Dinner/Fun Night (Friday, July 16, 2010 - 7:00 PM)	<u>\$35.00</u> per person
Appreciation Dinner (Saturday, July 17, 2010 - 7:00 PM)	<u>\$40.00</u> per person
Buses R/T for Mass Saturday (July 17, 2010)	<u>\$ 5.00</u> per person

* Most Reverend David Fellhauer, National Chaplain and Rev. Donald Ruppert, National Clergy Consultant will host a Clergy Brunch meeting for all clergy in attendance. *RESERVATIONS FOR THIS BRUNCH ARE RESTRICTED TO CHAPLAINS AND ANY OTHER RELIGIOUS WHO MAY WISH TO ATTEND.* Courts are encouraged to purchase tickets for their Chaplains and any religious attending. **DO NOT MAKE RESERVATIONS FOR THIS BRUNCH FOR DELEGATES, ALTERNATES OR ANY OTHER MEMBERS.**

** The National Board will host a Luncheon for State Regents. *ONLY STATE REGENTS MAY ATTEND THIS LUNCHEON.* As is customary, since this is held on a Friday you are encouraged to wear RED in support of our troops as well as GREEN for this special event.

MEAL RESERVATION FORM (#3) IS ENCLOSED. THIS FORM ALONG WITH THE APPROPRIATE STATE OR LOCAL COURT CHECK (PAYABLE TO CATHOLIC DAUGHTERS OF THE AMERICAS), SHOULD BE MAILED **NO LATER THAN JUNE 15, 2010**, TO:

Mary Ziesig
 Meal Reservation Chairman
 32 Anvil Lane
 Levittown, NY 11756
 maryziesigcda@yahoo.com

NO REFUNDS FOR MEALS WILL BE MADE AFTER JULY 1, 2010. You must SEND YOUR REQUEST in writing to Mary Ziesig prior to July 1, 2010. ALL REFUNDS WILL BE PROCESSED AFTER THE CONVENTION.

BUSES FOR MASS

Buses will be provided for transportation to and from Mass on Saturday, July 17. Round trip tickets are \$5.00. Reservations should be made on the enclosed Meal Reservation Form. The Church is not located within walking distance.

PLEASE NOTE

Any State planning a luncheon, dinner or other social function at the Adam's Mark Hotel should contact Verity Folan at 716-517-9976. Very few rooms are available; therefore; it will be on a first call basis. For those wishing to have their function outside of the hotel, a listing of area restaurants is included. (**Attachment "C"**)

MEMORIAL MASS

Please prepare a list of names of the deceased National Officers, National Clergy, State Officer and State Clergy from July 2008 to present. Send this list to the Ceremonial Chairman, Evelyn Saxton, 5200 S. Harrah Rd., Newalla, OK 74857, 405-391-5538, newallananny@aol.com. The list must be received by June 30, 2010 in order to be remembered in the Memorial Mass.

NEW YORK STATE DINNER/FUN NIGHT

Refer to **attachment "D"** for information on our New York State Dinner/Fun Night Activities. Please be sure to dress as your favorite Broadway Show character.

WALK/RUN FOR CDA

For the first time a new event to be held at the National Convention is a Run/Walk for CDA on Thursday, July 15th from 6 to 7 a.m. This walk will help benefit the 5 National Projects and National Charities while you stay fit and healthy. Please see forms **#4** and **#5** attached.

PRE-CONVENTION TOURS AND POST CONVENTION TOUR

Refer to the details in the November Quarterly Letter or Winter 2009-2010 Issue of SHARE Magazine. Deadline for final payment of Post Convention Cruise is April 30, 2010. Registration for Pre-Convention Tours is June 15, 2010.

FOR MEN ONLY

There will be information available at the hotel for the men in attendance who wish to visit the local area attractions. Of course the men and children are all welcome to attend the pre-convention tours as well.

PACKAGES

Any packages to be sent to the Hotel should not arrive before July 13, 2010 and must be clearly addressed, as follows:

Adam's Mark Hotel
120 Church St.
Buffalo, NY 14202
Hold for: (YOUR NAME)
CDA Convention

You will be billed by the hotel for the service charge for handling these packages.

BYLAW AMENDMENTS

Enclosed you will find the proposed Bylaw Amendments that were received by the Bylaw Committee Chairman on or before January 15, 2010. These proposed Amendments will be reviewed by the committee on Bylaws. Those recommended by the Bylaw Committee will be

brought forth for the vote of the convention delegates. Any proposed amendment not recommended may be brought forth with a two-thirds (2/3) vote of the delegates. If you have any questions, feel free to contact your National Chairman for Bylaws, Anne B. Nelson at 410 859-5206.

PHOTOGRAPHS

Arrangements have been made for an official Convention Photographer for the entire Convention. IT IS REQUESTED THAT NO PICTURES ASIDE FROM THOSE BY THE PHOTOGRAPHER, BE TAKEN AT MASSES. YOUR COOPERATION WILL BE APPRECIATED.

CONTEST RESULTS AND AWARDS OF MERIT

Awards will be presented for the following:

Newsletter Contest
Education Contest
Membership Contest
Circle of Love Programs

NEWSLETTER CONTEST

State Regents: Be sure to send your State Court Newsletters and First Place Local Court Newsletters to:

Mrs. Duchess Collins
330 Brook Forest Trail
Sugar Land, TX 77478
e-mail: Duchesscda@comcast.net

PLEASE NOTE: Non-compliance with contest guidelines and regulations sent in the September 2009 Newsletter will automatically disqualify any entry competition. These entries must be postmarked on or before April 1, 2010.

MEMBERSHIP CONTEST

Has your court been busy recruiting members over the past two years? Is your court in the running to be presented with a prize at the National Convention? Our membership contest "Wanted: Angels for God" began on April 1, 2008. Please refer to attachment "I" for the complete details of the contest and prizes. This contest will end on March 31, 2010. Please be sure to have all your membership changes sent into the National Office.

CAMPAIGN GUIDELINES AND STANDING RULES

Campaign Guidelines and Standing Rules are attached for your reference. Please review them carefully. **Attachments "E" & "F"**. Tables must be reserved by the State Regents for anyone running for a National Office, National Director or Nominating Committee Member. Please complete attached form #6.

MEET THE CANDIDATES

All Candidates for National Officer or National Director positions will be called upon to give a one-minute statement as to why they should be elected to the National Board as an Officer or Director. This will follow the nomination in regular session. ONLY Candidates running from the floor may distribute their flyers outside the meeting room following the closing of Wednesday afternoon session.

VOTING PROCEDURES

For your reference we are attaching a copy of the procedures that were used in New Mexico (**Attachment “G”**) so that you will be familiar with them prior to convention. **WE ASK ALL DELEGATES TO READ THIS CAREFULLY.**

PRESS RELEASE

Attached you will find a Press Release by Tom Panas (**Attachment “H”**). Please use this release to send to your local newspapers to make them aware of our upcoming Convention.

MISCELLANEOUS INFORMATION

1. All Local and State Officers are requested to bring cleaned robes (in accordance with ceremonial rules - 11” from the floor) and white shoes to wear at the Installation Liturgy (Saturday, July 17, 2010).
2. If your Local or State Court Chaplain plans to concelebrate at any of the Convention Masses, please ask him to bring his alb. Stoles will be provided. Also advise the National Office so that we will know how many priests to expect.
3. The Executive Committee requests that no flowers be formally presented to those elected to the National Board at any official business meeting or social function.
4. Casual attire will be appropriate for Candidates Night/Box Meal on Wednesday, July 14, 2010.
5. Semi-formal attire will be appropriate for the banquet on Saturday evening, July 17, 2010.
6. Business attire is appropriate for all meetings. Please be aware that the air-conditioning levels may not be to your comfort level. Dress accordingly.
7. ***NO STATE OR LOCAL COURT MAY SELL FUND RAISING ITEMS AT THE NATIONAL CONVENTION OTHER THAN THE HOST STATE WITH THE APPROVAL OF THE NATIONAL REGENT.***
8. If you know of a vendor who would like to set up an Exhibit at our Convention please see attached Exhibitor Registration form #7.

AIRLINE RESERVATIONS

May we remind you that your Airline reservations should be made as soon as possible. You will be flying into Buffalo Airport. You may also wish to use All-American Travel for your arrangements, especially if you plan to go on the Post-Convention Cruise. You may call Kay or Steve at 800-732-7075.

We look forward to seeing many of you in Buffalo, New York.

Sincerely,



Libby Ramirez
National Regent

We earnestly solicit your cooperation by asking that you adhere to the deadline for Convention reservations and that you make your hotel reservations as early as possible.

APRIL 1	-	NEWSLETTER CONTEST ENTRIES
APRIL 30	-	POST CONVENTION TOUR FINAL PAYMENT
MAY 15	-	EXHIBITOR REGISTRATION
MAY 31	-	HOTEL RESERVATIONS
JUNE 1	-	ADVANCE CONVENTION REGISTRATION
JUNE 1	-	CLERGY REGISTRATION
JUNE 15	-	MEAL RESERVATIONS
JUNE 15	-	CANDIDATE TABLE REGISTRATION
JUNE 15	-	PRE-CONVENTION TOURS

Attachments:

- “A”** *Tentative Agenda*
- “B”** *National Convention Charity Project*
- “C”** *Restaurants in the Buffalo area*
- “D”** *New York State Fun Night*
- “E”** *Campaign Guidelines*
- “F”** *Standing Rules of Order*
- “G”** *Voting Procedures*
- “H”** *Convention Press Release*
- “I”** *Membership Contest*
- “J”** *Floor Map of Adam’s Mark Hotel*

Forms:

- 1.** *CDA Choir*
- 2.** *Clergy/Deacon Registration*
- 3.** *Meal Reservations*
- 4.** *Walk/Run for Love Tee Shirt Order Form*
- 5.** *Walk/Run for Love Sponsor Sheet*
- 6.** *Candidate Table Reservation*
- 7.** *Exhibitor Registration*

Proposed Bylaw Amendments